**LANCASTER EDUCATIONAL and ALUMNI FOUNDATION, INC.**

**BOARD OF DIRECTORS**

**MEETING MINUTES - June 12, 2018**

The **LANCASTER EDUCATIONAL and ALUMNI FOUNDATION, INC., (LEAF)** meeting began at 6:00 p.m. on June 12, 2018, at the Lancaster Central School District (LCSD) office at 177 Central Ave., Lancaster, New York 14086, pursuant to a prior written notice.

The meeting was called to order by Edward Myszka. Those present were:

Edward Myszka (President)

Marie MacKay (Vice President)

Wendy Buchert (Treasure)

Deborah Lingenfelter (Director)

Sue Wrotney

Lori Beth Roberts (Director)

Len Jankiewicz (Director)

Season Cognion (Director)

Pat Burgio

Upon Motion by Edward Myszka, the Meeting Agenda was approved. Upon Motion made by Wendy Buchert and seconded by Pat Burgio, the May 8, 2018 Meeting Minutes were approved.

Treasury Report was provided by Wendy Buchert. Capital Campaign balance is $319,328.04.

Audit Update - Filed for and received extension for filing the taxes. Auditors will keep in touch with Wendy throughout the process.

Edward Myszka asked in regard to the audit requests - the 50 year Alumni had requested to use our tax form for their function. Items to consider:

1. Do financial policies or bylaws prevent such requests?
2. For use of our deductions, would any monies left after functions/responsibilities be put towards donation to LEAF?
3. If LEAF is writing the checks - if anything happens - would we be responsible for injury/accidents/etc.
4. Wendy will check with insurance company and CPAs.

Search for new insurance company continues.

A Donation of $1,000 was made by Edward Myszka and Family to the Scholarship account. Wendy Buchert suggested to rename the LEAF Scholarship to the Edward and Marcia Myszka LEAF Scholarship.

Motion made by Season Cognion and seconded by Sue Wrotney to approve the Treasury Report - Motion was approved.

Edward Myszka reported for William Buchholz - Phase II is progressing. The check has been turned over to the town.

Legends apparel will need to be “Kicked Off” in the Fall. A suggestion of taking the apparel to Thursday in the Village - a fee of $10 for a table would be required.

Meat Raffle has been scheduled for January 26, 2019 at the Moose on Broadway, Lancaster.

Edward Myszka reported he would be meeting with Cesar on June 13, 2018 to pick dates for the induction ceremony for the Wall of Honor.

Edward Myszka also reported he received a call from Mike, the 1st Phase of placing the pavers will be starting.

Marie Mackay reported on the presentation of the Scholarships for:

1. Leah Richter - LEAF Scholarship Winner
2. Alyssa Deacon - Marge & Ted Meyer Scholarship Winner
3. Jacob Michalski - Marge & Ted Meyer Scholarship Winner
4. Kiersten Mucha - Marge & Ted Meyer Scholarship Winner
5. Zachary Nosbisch - Marge & Ted Meyer Scholarship Winner

Jamie requested to move the LEAF materials to Central Nurses office. Key will be given to Edward Myszka. Cheryl Peck is contact person for Central.

Meeting Dates were approved to next year.

Election of Board and officers were approved as written in May 8, 2018 Meeting Minutes.

Wendy reported on setting up tent for all 4 days of the July 4th festivities and possibility of renting of the “Human Hamster Wheel SnoCone Maker” to sell at Festival. Pat Burgio made motion to rent seconded by Season Cognion - Motion was approved.

Wendy also requested to purchase new LEAF banner to be displayed on/or at Tent/table. Edward Myszka made motion to purchase and seconded by Len Jankiewicz - Motion was approved.

Len Jankiewicz reported on Capital Campaign, he will be meeting with Mike in Mid-July to discuss the Capital Campaign. He will report back at the August Meeting.

Remembrance of Eric Przykuta - What to do?

1. Donation to Fund - Donation from the sale of SnoCones or a split from the Meat Raffle
2. Donation of a 16x16 pavers - $1,000.

Pat Burgio made motion to approve donation of paver and seconded by LoriBeth Roberts - Motion was approved.

Future Fundraiser Ideas

Pat Burgio made a suggestion of “Geeks Who Drink” - Adult Trivia Night. She had attended one which was $25/person with Cash Bar - included Dinner (Olive Garden), Basket Raffles, 50/50, Wine Table. She will be checking to see how much was brought in.

Wendy Buchert made the suggestion of the Shoe Drive - would be speaking with Brian Wild to see if the team members would participate for one bag of shoes each. This is a fundraiser Julie has worked in the past. Need to see if the Backpack Express would be available for notification.

Membership Drive - we need to consider maybe doing a paper drive. Who do we send to?? Individuals and Families or Businesses. Sue Wrotney and Pat Burgio to work the Chamber database. Meeting on Tuesday, July 17th @ 6pm.

There being no further business to come before the Board, upon Motion by Deb Lingenfelter and seconded by Wendy Buchert the same was adjourned.